



Work Health & Safety for Managers & Supervisors

An explanation of your duties under the WHS legislation

Duration: 1 day

Public Course Fee:
\$350 (GST exempt) per participant

Onsite Course Fee:
\$1,600 (GST exempt) per course.

Maximum 10 participants.

*pricing subject to change

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RTO Provider No. 31178

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Who Should Attend

All persons who have a responsibility for the health and safety of employees, contractors or who are self employed.

The Work Health and Safety Act 2011 and Work Health and Safety Regulation 2011 places duties on officers, managers and supervisors to ensure that persons under their control are not exposed to risks to their health and safety.

There is now a stronger emphasis on consulting with workers, issue resolution and increased duties of health and safety representatives.

What will participants learn?

The aim of this course is to provide participants with the basic skills and knowledge to enable them to manage their workplace health and safety obligations.

Who is eligible to undertake this training?

There are no specific requirements for entry into this course.

Objectives

This course provides the participants with the skills and competencies to:

- ▶ Understand the purpose and application of Work Health & Safety legislation and have a broad knowledge of its contents.
- ▶ Understand workplace health and safety duties, determine how they should be met and understand the consequences of failure to meet those duties.
- ▶ Understand the application of workplace health and safety consultation and communication arrangements.
- ▶ Source and apply workplace health and safety information to issues in the workplace.
- ▶ Apply the risk management process, including identification, assessment and control of workplace hazards and risks.
- ▶ Understand the cause of workplace incidents.
- ▶ Understand the need for workplace health and safety performance monitoring.

Units of Competency

Those who successfully complete the course will receive a Statement of Attainment for BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements.

Course Management

At the commencement of the course participants will be provided with an induction which includes legislation, health and safety, assessment, grievances, appeals and any other issues that could affect the participant.



Additional Costs and Expenses

Where the training is conducted outside the immediate Cairns area then additional costs will be applicable. Any air fares, travel, accommodation, meals and materials freight incurred in the provision of this training will be on-charged. Mileage will be charged at 80¢ (plus GST) per kilometre and traveling time will be charged at our standard rates. Please contact us for a formal quotation for courses conducted outside of Cairns.

Course Venue and Equipment

The public course is conducted in our training rooms in Cairns where participants will receive extensive course notes, relevant legislation, lunch, morning and afternoon tea.

Where courses are conducted on-site then a suitable venue, data projector and white board are to be provided by the client company. The venue shall have sufficient space for the participants to be seated comfortably for the duration of training. Any catering costs shall be borne by the client company. Please contact us to discuss alternate arrangements if there is any difficulty in providing these facilities and equipment.

How to Book into a Public Course

Contact our office for the latest course schedule and enrolment form, or alternatively look on our website for our training calendar and enrolment forms. Fax, email or post the completed enrolment form back to Total Management and Training along with payment.

How to Book an On-Site or Dedicated Course

Contact our office to book an on-site or dedicated course for your organisation. Dates will be scheduled at the time of booking.